

Minutes of the special meeting and work session of the Arts Council for the City of Winslow held on October 21, 2015 at 4:30 p.m. at City Hall, 21 Williamson Avenue, Winslow, AZ.

MEMBERS PRESENT

Sarah Smithson, Chairman
Todd Roth, Vice-Chairman
April Neill
Cheri Russell
Sam Conner

MEMBERS ABSENT

STAFF

Roberta Cano, Secretary

The meeting was called to order at 4:50p.m. The Pledge of Allegiance was recited and Roberta offered the invocation.

MINUTE APPROVAL OF – SEPTEMBER 23, 2015 SPECIAL MEETING

The minutes of the September 23, 2015 Special Meeting were reviewed and approved by Chairman Smithson.

CALL TO THE PUBLIC

Call to the public was closed, as no members of the public attended the meeting.

COUNCIL CONSIDERATION AND ACTION

Work Session, Discussion and Possible Action Regarding:

A. Further discussion regarding the scheduled event featuring “Creative Spirits” to take place on November 6, 2015 at the Girl Scout House.

April stated that the Creative Spirits class requires very little set up and minimal work on the part of the Council members. The venue is reserved, the class is scheduled to begin at 6:30 p.m. and advertising on Facebook has already started. Sarah stated that the last discussion for Creative Spirits involved booking the class after Christmas so we can promote it as a potential Christmas gift certificate for family and friends. April stated that the November 6th date was the only available date that the instructor wanted to commit to, as the winter driving conditions between Flagstaff and Winslow are a factor. April stated that the cost of the class is \$40 per student and \$70 for two students, also Creative Spirits will donate \$5 of each student’s tuition to the Arts Council. Sarah stated that we need to watch the cost of advertising as it can become very expensive without a lot of return from the class. A discussion took place in reference to advertising and a suggestion was made to provide flyers to the schools for students to take the class, as all ages are welcome to sign up for the class.

B. Further planning and discussion in reference to the INKFEST contests and events.

April presented the INKFEST t-shirts and a discussion took place in reference to how much to charge for the shirts. The Council decided to charge \$10 for regular shirts and \$12 for 1X to 5X. Sarah informed the Council that several donations have been paid for the “First Tattoo Event”, and we need to provide receipts for those who donated. The Recording Secretary informed the Council that the receipts will be ready by the next day for distribution to anyone that donates to the council. Sarah stated that we need to make assignments for each of the Council members. The Recording Secretary read the itinerary and informed the Council members of the work that has been completed and helped assign the work that needs to be done for each event. The Council developed a staggered work plan to provide coverage for the entire event, with specific duties for each member of the Council. The Recording Secretary stated that she did a walk through with the owner of the venue to establish the space for the tattoo artists and vendors. A discussion took place about the amount of tables and chairs available at

the venue for the artists and vendors. The Recording Secretary stated that the City can provide extra tables and chairs if needed for the event. A discussion took place in reference to the after party and who should stay for the entire event. The Recording Secretary stated that after the pin-up girl contest we can let the event run by itself, we are only obligated to be there until 10 p.m. A discussion took place in reference to the boundaries that need to be adhered to for patrons under the age of 18 to be around tattoo equipment, and biohazard materials. The Recording Secretary informed the Council that the areas where live tattooing will be occurring will be clearly marked off for patrons 18 and older. The City and Fire Department will be providing biohazard bags and sharps containers for the tattoo artists and agreed to dispose of the biohazard bags after the event. A discussion took place in reference to raffle prizes and tickets. The Recording Secretary stated that we won't know exactly what prizes are being offered until we arrive at the event on Saturday, as the artists and vendors will provide their donation at the time of the set up. Sarah stated that the Arts Council has tickets from the last event and could be used for Saturday's event. The Recording Secretary stated that she will e-mail the Council members on Friday to remind them of their duties on Saturday for INKFEST 2015.

Matters from the floor

None to be discussed.

ADJOURNMENT

The meeting was adjourned at 5:56 P.M., without objection.

Sarah Smithson, Chairperson

ATTEST:

Roberta Cano - Recording Secretary